



**Joint LEO and WDB  
In-Person Meeting  
AmericInn by Wyndham Duluth South Black Woods Event Center  
185 Highway 2  
Proctor, MN 55810  
Wednesday, October 25, 2023  
3:00 p.m. - 6:00 p.m.**

## **MINUTES**

**Call to Order** by Commissioner Leiviska at 3:06 pm.

### **Roll Call:**

**LEO: Present:** Paul McDonald, Tom Proulx, Rick Goutermont, Ricky Roche, Travis Leiviska, Stacey L. Hawkins **Excused:** Burl Ives

**WDB: Present:** Linda Haensel, Jan Francisco, Janelle Klinke, Traci Saari, Karen Blackburn, Jon Frimanslund, Jeannie Kermeen, Teri Nystrom, Jaime Herhusky, Sam Dugan, Breanne Johnson, Tina Erickson **Absent:** Jason Quiggin, Todd Scaia, Randa Lundmark **Excused:** Roy Smith, Tracy Chase, Wade LaBlanc, Julie Sachs

**Other:** Marie Domiano, Tara Helms, Randy Lampton, Randy Back, Carson Gorecki, Shayla Drake

### **Approval of the Agenda for 10.25.23 Meeting:**

Motion to approve agenda by Commissioner Proulx, seconded by Commissioner McDonald unanimously passed and approved as written.

### **Approval of LEO Minutes from 9.27.23:**

Motion to approve by Commissioner McDonald, seconded by Commissioner Proulx, Discussion/Clarification that we are to operate under our current teleworking policy, and are to reach out to each county administrator for copies of their policies, until received we will operate at status quo, add to next LEO agenda. Unanimously passed and approved as written.

### **Approval of WDB Minutes from 9.28.23**

No changes or updates. Motion to approve by Karen Blackburn, seconded by Linda Hansel. Unanimously passed and approved as written.

### **WDB Term Rotations – Approval**

Sign up for staggered rotations. 1–3-year terms. Roy, Randa, Todd, and Jason weren't here to approve so they were each assigned a term length by Marie. Motion to approve the term rotation by Karen Blackburn, seconded by Jon Frimanslund. Unanimously passed and approved as written.

## **WIOA Title I Programs Overview – Randy Back**

Randy Back presented on WIOA Title I Programs. To establish a foundation of information. Presentation covered what WIOA is all about, how and why the workforce development boards are established, the one stop system, and employment and training services provided through WIOA Title I programs for youth, adults, dislocated workers and incumbent worker services. The complete presentation was emailed to all board members.

## **WIOA Reauthorization - Marie**

Handout, GLEDA is USDOL region 5, WIOA currently is up for reauthorization. GLEDA has provided some recommendations. They work with workforce development directors to identify gaps in the law and author recommendations upholding the WIOA key principals. This handout includes these recommendations including topics such as freedom and flexibility in funding, business lead, business and employer focused programs. Currently there are unfunded portions, like the workforce development board, unfunded business services. Please support and reach out to your legislators to reauthorize the WIOA rule.

## **DEED Regional Staff Presentations - Labor Market Analyst - Carson Gorecki**

Carson Gorecki presented the 2023 Regional Profile as well as a summary of what the Labor Market Information Office does. It is to share data and information to make informed decisions in Minnesota. Employment statistics, salaries, wages, employment rates, jobs numbers, detailed wage data, graduate employment outcomes. Also touched on a new tool that was released, about what is your major and what is your wage 7 years out. The complete presentation was emailed to all board members.

## **DEED Regional Staff Presentations - Workforce Strategy Consultant - Shayla Drake**

Shayla Drake, Workforce Strategy Consultant, presented on services available to help the seven county Arrowhead Region. Employers are impacted by the decisions of the board, the training and services in the area will dictate programs available to the workforce in the region. We will work together to develop a plan to meet regional demands and needs. The board identifies which areas to focus on to benefit the region most. Housing, transportation, and childcare are big 3 barriers, the board can help move the needle to reducing barriers. Workforce strategy consultants can also help employers one on one from start to finish on brand awareness, onboarding, training, upskilling, diversity equity and inclusion. The complete presentation was emailed to all board members.

## **Next Meeting:**

LEO: Wednesday November 22<sup>nd</sup> 10 am, Koochiching County

WDB: Wednesday November 15<sup>th</sup> 1pm, CareerForce in Hibbing

**Adjourn:** Motion to adjourn meeting by Commissioner Proulx, seconded by Commissioner Hawkins at 4:58pm.