

LOCAL ELECTED OFFICIAL BOARD MEETING

Location: Virtual Meeting & Virginia CareerForce
Date: July 14, 2022
Time: 11:00 a.m.
Facilitator: Marie Domiano

Minutes

- I. **Call to Order:** 11:10am by Commissioner Proulx

- II. **Roll Call:** Present: Commissioner Proulx, Commissioner Mills, Commissioner Walsh, Commissioner McDonald
Excused: Staff Lampton
Absent: Commissioner Ives, Commissioner Niemi, Commissioner Adee

- III. **Approval of Agenda:** Move to approve 7-14-22 agenda by Commissioner Mills, seconded by Commissioner McDonald, no discussion, unanimously passed and approved.

- IV. **Approval of Minutes from Last Meeting: 5-12-22,** Motion to approve with no corrections or additions by Commissioner Mills, second by Commissioner Walsh, no discussion, unanimously passed and approved.

- V. **Old Business:** No old business.

- VI. **New Business**
 - a) **Funding Summary:** Federal/state program years start July 1st, January 1st for county programs. Funding for DW went down a bit, AD/Youth stayed steady, add of Youth at Work grant. We are allowed a 20% carry-in from year to year, which we typically plan to do. Lampton is finalizing the operational budget for this upcoming fiscal year. It is progressing fine, and it should be finalized in the next few weeks. Looking forward to looking for additional grant money in the coming year.

 - b) **Empow(her) Girls Construction Camp**
 - a. **WDIO Link:** <https://www.wdio.com/news/girls-construction-camp-range-trades-learning-education/6500522/?cat=10335>
JET recently hosted a girls construction camp for high school aged girls in partnership with Mesabi Community College. It was well attended, and we have already received requests for expansion to additional regions/groups. It was really well received by the community, and we've had asks for the addition of a women in construction event option. It might be good to explore potential combined event until the capacity of event is reached.

 - c) **Staffing Update**
AD/DW Lead, JET employee of 22 years, moved to Texas, as of July 8. Holly Miller from the Grand Rapids office moved to Virginia and transitioned to that role and has been doing a great job. Opening in Grand Rapids for a youth counselor. Staff issues being addressed in Duluth office with legal team. The Cloquet team working on team building, however, are performing well. DEED vacated Cloquet location as of June 30th, allowing us to pilot some of the service delivery models we are exploring.

 - d) **WDB Nomination: Janelle Klinke**

Motion to approve by Commissioner Proulx seconded by Commissioner. Motion carried.

e) Board Training

The WDB chair retired after a long term. WDB was not engaged, NAWB (National Association of Workforce Boards) coming in to do some training in the coming months. NAWB staff suggested if LEO wants training or wants a separate training, they would be willing to conduct that training event as well. Mills very interested in training. Strategic planning with the board is currently limited and will likely be a focus.

VII. County Updates

VIII. Next Meeting: 9/8/22 @ 11am

VIII. Adjournment: Motion to Adjourn by Commissioner Walsh, seconded by Commissioner Mills, motion unanimously passed and approved. Adjourned at 11:51am.

Tara Helms, Recording Secretary

Tom Proulx, LEO Secretary