

LOCAL ELECTED OFFICIAL BOARD MEETING

Location: Virtual Meeting & Itasca County Courthouse
Date: March 22, 2023
Time: 10:00 a.m.
Facilitator: Burl Ives

Minutes

- I. **Call to Order:** 10:05am by Chair Ives
- II. **Roll Call:** Present in person: Ricky Roche, Burl Ives Present virtually: Travis Leiviska, Stacy Hawkins, Tom Proulx, Excused: Rick Goutermont, Paul McDonald
Staff Present: Marie Domiano, Randy Lampton, Tara Helms
- III. **Approval of Agenda:** Move to approve 3-22-23 agenda by Commissioner Leiviska, seconded by Commissioner Roche. No discussion. Unanimously passed and approved.
- IV. **Approval of Minutes:** Move to approve 2-23-23 agenda by Commissioner Hawkins, seconded by Commissioner Leiviska. No discussion. Unanimously passed and approved.
- V. **Old Business:** No old business.
- VI. **New Business**
 - a) **Funding Summary:** attached summary only addition was under federal grant, dislocated worker additional allocation, all county grants and new grants in place all started being expensed. Motion to accept financials by Commissioner Leiviska, Commissioner Roche seconded. No discussion. Unanimously passed and approved.
 - b) **Joint Powers Agreement – Edits/Approval to Finalize: Draft** updates to Joint Powers Agreement ready for county approval of redline documents. Hope to approve and have it in place by June. Looking for questions and comments, standard language. JPA is between 7 counties for operation. Look for approvals to finalize and circulate. No concerns brought forward. Motion to finalize by Commissioner Hawkins seconded by Commissioner Leiviska. No further discussion, unanimously passed and approved to move forward with county approved for finalization.
 - c) **WDB Bylaws – Edits/Approval to Finalize/Bring to WDB for Review:** WDB Bylaws were updated by our attorney. Under WIOA (Workforce Innovation and Opportunity Act) we must have a board that is comprised of entities that will guide regional work and represent the needs of the region. Redline documents circulated and updated, no major changes. After LEO (Local Elected Official) is approved, then the document is circulated through WDB for approval. Motion to finalize by Commissioner Roche, second by Commissioner Leiviska, no discussion. Unanimously passed and approved for finalization.
 - d) **WDB Meeting and Election of Officers – Recommendation to Elect Interim Officers**
 - e) **Executive Committee Meeting –** Some discussion about WDB, concerns with board. New chair. Independent business consultant. Unique perspectives on how WDB, LEO and JET should be functioning. His opinions are not in alignment with structure. We have firewalls in place. Schedule a time on how to address these issues. The composition of the board needs work. Three independent business consultants that are not reflective of regional

employment needs. First meeting of the year on WDB officers are elected. WDB gives direction, help and guidance on regional initiatives. Motion to elect interim officer's tomorrow, pending review by Commissioner Ives, Second by Commissioner Leiviska. Interim would be a board member in place by June/July. Bring recommendations for removal forward with firewalls and composition. Interim officers of WDB unanimously passed and approved.

The Executive Meeting is scheduled for Monday the 3rd of April in Carlton. Government services building.

f) **Individual Commissioner/Executive Director Meetings – Assess Interest/Availability.** Marie posed question if there is interest in meeting with her one on one to bring you up to speed on JET work and obligations of LEO board. Marie will reach out to you to set up individual times.

g) **Meeting Rotation Schedule – Approve Final Schedule**

- March 22, 2023: Commissioner Ives, Itasca County (Confirmed)
- April 26, 2023: Commissioner Leiviska, Aitkin County (Confirmed)
- May 24, 2023: Commissioner Hawkins, Cook County (Confirmed)
- June 28, 2023: Commissioner Proulx, Carlton County (Confirmed)
- September 27, 2023: Commissioner Goutermont, Lake County
- October 25, 2023: Commissioner McDonald, St. Louis County (Confirmed)
- November 22, 2023: Commissioner Roche, Koochiching County (Confirmed)

Will send addresses and coordinate. Have your county set up and ready to do a video if needed. In person is the preference.

h) Tour of Itasca County Jail

VII. **County Updates**

VIII. **Next Meeting:** April 26, 2023 @ 10am in Aitkin County

VIII. **Adjourn:** Commissioner Ives adjourned at 10:58 am.

Tara Helms, Recording Secretary

Tom Proulx, LEO Secretary