

# October 2018 Workshops

Gr. Rapids | Hibbing | Virginia



A Proud Partner of America's Job Center Network.

Monday	Tuesday	Wednesday	Thursday	Friday
<p><b>1</b> 8:00-10:00 Adult Education (ABE) Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia 10:00-12:00 Computers for the Workplace and College Hibbing 1:00-4:30 Adult Education (ABE) Basic English Skills (ESL) Hibbing</p>	<p><b>2</b> 8:00-4:00 Adult Education (ABE) Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia 10:00-11:00 Looking for Employment with a Criminal Background? Virginia 1:00-4:30 Adult Education (ABE) Hibbing</p>	<p><b>3</b> 8:00-4:00 Adult Education (ABE) Gr. Rapids 9:00-4:00 Creative Job Search Gr. Rapids 10:00-12:00 Adult Education (ABE) Virginia 10:00-12:00 Job Club Virginia <b>10:00-2:00 ***DOMINOS Hiring Event*** Virginia</b> 10:00-12:00 Computers for the Workplace and College Hibbing 10:30-12:00 Rising Employment Hour Gr. Rapids</p>	<p><b>4</b> 8:00-4:00 Adult Education (ABE) Gr. Rapids 9:00-12:00 Adult Education—(ABE ) Basic English Skills (ESL) Hibbing 9:00-3:30 Adult Education (ABE) Virginia 10:00-11:00 Looking for Employment with a Criminal Background? Hibbing 1:00-4:30 Adult Education (ABE) Hibbing</p>	<p><b>5</b> 8:00-10:00 Adult Education (ABE) Gr. Rapids 9:00-11:00 Breakfast Club, Transit Building in Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia 1:00-4:30 Adult Education (ABE) Hibbing</p>
<p><b>8</b> 8:00-10:00 Adult Education (ABE) Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia <b>9:00-1:00 Dollars and Sense on Debt Reduction and Asset Building—Virginia</b> 10:00-12:00 Computers for the Workplace and College Hibbing 1:00-4:30 Adult Education (ABE) Basic English Skills (ESL) Hibbing</p>	<p><b>9</b> 8:00-4:00 Adult Education (ABE) Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia 10:00-11:00 Looking for Employment with a Criminal Background? Virginia 1:00-4:30 Adult Education (ABE) Hibbing</p>	<p><b>10</b> 8:00-4:00 Adult Education (ABE) Gr. Rapids 9:00-4:00 Creative Job Search Virginia 9:00-3:30 Adult Education (ABE) Virginia 10:00-12:00 Job Club Virginia 10:00-12:00 Computers for the Workplace and College Hibbing 10:30-12:00 Rising Employment Hour Gr. Rapids</p>	<p><b>11</b> 8:00-4:00 Adult Education (ABE) Gr. Rapids 9:00-12:00 Adult Education—(ABE ) Basic English Skills (ESL) Hibbing 9:00-3:30 Adult Education (ABE) Virginia 10:00-11:00 Looking for Employment with a Criminal Background? Hibbing 1:00-4:30 Adult Education (ABE) Hibbing</p>	<p><b>12</b> 8:00-10:00 Adult Education (ABE) Gr. Rapids 9:00-11:00 Breakfast Club, Transit Building in Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia 1:00-4:30 Adult Education (ABE) Hibbing</p>
<p><b>15</b> 8:00-10:00 Adult Education (ABE) Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia</p>	<p><b>16</b> 8:00-4:00 Adult Education (ABE) Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia 10:00-11:00 Looking for Employment with a Criminal Background? Virginia 1:00-4:30 Adult Education (ABE) Hibbing</p>	<p><b>17</b> 8:00-4:00 Adult Education (ABE) Gr. Rapids 9:00-4:00 Creative Job Search Hibbing 9:00-3:30 Adult Education (ABE) Virginia 10:00-12:00 Job Club Virginia 10:00-12:00 Computers for the Workplace and College Hibbing 10:30-12:00 Rising Employment Hour Gr. Rapids 1:00-4:30 Adult Education (ABE) Hibbing</p>	<p><b>18</b> 8:00-4:00 Adult Education (ABE) Gr. Rapids 9:00-12:00 Adult Education—ABE Basic English Skills (ESL) Hibbing 9:00-3:30 Adult Education (ABE) Virginia 10:00-11:00 Looking for Employment with a Criminal Background? Hibbing 1:00-4:30 Adult Education (ABE) Hibbing</p>	<p><b>19</b> 8:00-10:00 Adult Education (ABE) Gr. Rapids 9:00-11:00 Breakfast Club, Transit Building in Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia 1:00-4:30 Adult Education (ABE ) Hibbing</p>
<p><b>22</b> 8:00-10:00 Adult Education (ABE) Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia 10:00-12:00 Computers for the Workplace and College Hibbing 1:00-4:30 Adult Education (ABE) Basic English Skills (ESL) Hibbing</p>	<p><b>23</b> 8:00-4:00 Adult Education (ABE) Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia 10:00-11:00 Looking for Employment with a Criminal Background? Virginia 1:00-4:30 Adult Education (ABE) Hibbing</p>	<p><b>24</b> 8:00-4:00 Adult Education (ABE) Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia 10:00-12:00 Job Club Virginia 10:00-12:00 Computers for the Workplace and College Hibbing 10:30-12:00 Rising Employment Hour Gr. Rapids 1:00-4:30 Adult Education (ABE) Hibbing</p>	<p><b>25</b> 8:00-4:00 Adult Education (ABE) Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia 10:00-11:00 Looking for Employment with a Criminal Background? Hibbing</p>	<p><b>26</b> 8:00-10:00 Adult Education (ABE) Gr. Rapids 9:00-11:00 Breakfast Club, Transit Building in Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia</p>
<p><b>29</b> 8:00-10:00 Adult Education (ABE) Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia 10:00-12:00 Computers for the Workplace and College Hibbing 1:00-4:30 Adult Education (ABE) Basic English Skills (ESL) Hibbing</p>	<p><b>30</b> 8:00-4:00 Adult Education (ABE) Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia 10:00-11:00 Looking for Employment with a Criminal Background? Virginia 1:00-4:30 Adult Education (ABE) Hibbing</p>	<p><b>31</b> 8:00-4:00 Adult Education (ABE) Gr. Rapids 9:00-3:30 Adult Education (ABE) Virginia 10:00-12:00 Job Club Virginia 10:00-12:00 Computers for the Workplace and College Hibbing 10:30-12:00 Rising Employment Hour Gr. Rapids 11:00-3:30 New Leaf Gr. Rapids 1:00-4:30 Adult Education (ABE) Hibbing</p>	<p><b>Adult Education (ABE) classes</b> For more details and information about classes at your WorkForce Center stop by the front desk or call 1-800-662-5711 or call an ABE Instructor directly: In Hibbing call Sean 218-750-3613 In Virginia call Melissa 218-750-2606 In Gr. Rapids call Mary 218-259-0285</p>	
			<p><b>Useful Websites</b> <a href="http://www.minnesotaworks.net">www.minnesotaworks.net</a> <a href="http://us.jobs">http://us.jobs</a> <a href="http://mn.gov/deed">http://mn.gov/deed</a> <a href="http://www.uimn.org">www.uimn.org</a></p>	

Please register for email on jobs & events

888-438-5627 (888-GET-JOBS) (711 for MN Relay) or call direct:

<http://mn.gov/deed/Grandrapids> 218-327-6760

<http://mn.gov/deed/hibbing> 218-231-8590

<http://mn.gov/deed/virginia> 218-735-3740

## Workshop Descriptions

**Free – no fees!**

Creative Job Search	This workshop covers the basics of a successful job search. Topics include preparing for the job search, resume strategies, networking, practice interviews, and more.	Registration preferred
Breakfast Job Club	A job club for job seekers. Meet other job seekers, get advice, referrals, and more!!	Registration preferred
Adult Education—ABE	Brush up on the basics at this education class for adults! We'll cover reading, math, GED prep, basic computer skills. <i>Up to 30 hours - call 1-800-662-5711 for more locations.</i>	Registration preferred
Dollars & Sense	The WorkForce Centers of Northeast Minnesota are partnering with Adult Basic Education to provide a series of workshops to help citizens learn tips and tricks for better managing money. The series includes these topics: Building Good Credit   Consumer Protection   Understanding Taxes   Saving for the Future   Spending Plans   Insurance   Financial Institutions   Making Large Purchases   Budgeting to Create Savings   Smart Consuming   Debt Reduction   Asset Building	Registration preferred
Adult Education—ABE Basic Computers for Job Search	Learn to use computers to improve your job search! This class covers the basic parts of the computer, keyboard and mouse as well as basic computer functions (i.e., how to select and open programs) and the first ribbon in Microsoft Word 2010. <i>Up to 30 hours on internet, email, MS Word, Excel, PowerPoint - call 1-800-662-5711 for more locations.</i>	Registration preferred
Job Club	Each week we will discuss a different subject from job search – interviews to help you successfully navigated through the process of finding a job. Meet other job seekers and start networking.	Registration preferred
Looking for Employment with a Criminal Background?	This is an opportunity to be heard as well as learn...This is a one of a kind workshop conducted by a facilitator who has navigated through the employment system himself while having a criminal record. Come on down and talk about whatever you like! Learn how to speak about your past! Get connected with potential employers! Mock interviews/Resume Help/Job Search Techniques.	Registration preferred
Rising Employment Hour	This workshop is for any job seeker who is under employed, unemployed, seeking other work or who may have employment barriers. Get help with resume writing/critiques, mock interviews, online job applications/paper applications, researching employers, finding job leads, and many more tools to assist in finding a fulfilling career.	Registration preferred

Permanently LAID OFF? Inquire about DISLOCATED worker services! Permanently LAID OFF? Inquire about DISLOCATED worker services!

Dislocated Worker If you are permanently laid off, please inquire about support for job search and training.

Veterans Services One-on-one assistance, appointments available in Gr. Rapids, Hibbing, Virginia

**Visit, email, or call:** 1-888-GET-JOBS (1-888-438-5627) and enter the appropriate zip code or dial the number below; dial 711 for MN Relay.

GRAND RAPIDS 1215 SE 2<sup>nd</sup> Ave, Itasca Resource Center, 55744 Phone 218-327-6760 FAX 218-327-4179 [grandrapids.wfc@state.mn.us](mailto:grandrapids.wfc@state.mn.us)

HIBBING 3920 13<sup>th</sup> Ave E, Hibbing Family Resource Ctr, 55746 Phone 218-231-8590 FAX 218-262-7316 [hibbing.wfc@state.mn.us](mailto:hibbing.wfc@state.mn.us)

VIRGINIA 820 N .9th St, Olcott Plaza Suite 250, 55792 Phone 218-735-3740 FAX 218-748-2280 [virginia.wfc@state.mn.us](mailto:virginia.wfc@state.mn.us)

Online <http://mn.gov/deed/job-seekers> <http://www.aeo.org> <http://www.nemojt.org> <http://mn.gov/dhs/dhhs>

Services Jobs, job fairs, HIRING events, training, wages, support for workers with disabilities including hearing and vision

